

REGULAR SCHOOL BOARD MEETING
December 14, 2022

The Pelican Rapids Board of Education held a regular meeting on December 14, 2022 in the conference room at the high school at 6:00PM. Board members present: Molly Welch, Brenda Olson, Jon Karger, Anne Peterson, Brittany Dokken, and Greg Larson.

Board Members Absent: None

Student Representatives present: Ellie Welch

Student Representatives absent: Sylvia Pesch

Others Present: Brian Korf, Derrick Nelson, Rudy Martinez, Laura Januszewski, Emily Evenson, Becky Wontor, Lou Haglund, and Cary Haugrud.

The meeting was called to order at 5:59PM and the pledge of allegiance was led by Chair, Jon Karger.

Brenda Olson moved to approve the meeting agenda. The motion was seconded by Anne Peterson and carried with all present members voting in favor.

2021-2022 Audit Presentation - EideBailly (via Zoom)

Truth in Taxation Presentation

Acknowledgements

Mrs. Brittany Dokken - Your willingness to serve, time and support of ISD 548 is valued and appreciated. Thank you!

Administrative reports

A.	Achievement & Integration Coordinator	Mrs. Becky Wontor
B.	Finance Director	Mr. Rudy Martinez
C.	Elementary Principal / AD	Mr. Derrick Nelson
D.	High School Principal	Mrs. Laura Januszewski
E.	Superintendent	Mr. Brian Korf

Greg Larson moved to approve the consent agenda consisting of the following items:

- A. Approve board minutes - November 16, 2022 Regular Meeting
- B. Financial claims - November bills
- C. Treasurer's report
- D. Accept Donations
 - Student Accounts - \$80 - Laura Klimek
 - Viking Butikk - \$80 - Laura Klimek
 - Track Team - \$360 - Rotary Club of Pelican Rapids
 - Girls Soccer - \$300 - Gilmore Weik Post
 - Viking Butikk - \$600 - AgCountry Farm Credit Services
 - Viking Butikk - \$200 - Central Evangelical Lutheran Church WELCA
 - Student Accounts - \$100 - Central Evangelical Lutheran Church WELCA
 - Viking PreSchool Supplies - \$150 - Shada Seed & Ag Services LLC
 - PRHS Scholarship Fund \$40 - In Memory of Wes Halbakken from George Gorton
- E. Personnel
 - Approve the resignation of Miguel Camarena Martinez as full-time custodian at PRHS
 - Approve the hire of Nicole Herbranson as Title I Teacher starting January 3, 2023
 - Approve the hire of Linea Thomas as Club Vikes Student Helper
 - Approve the hire of Janae LaFerriere, Eva Rustand, and Sylvia Pesch as Student Tutors for VSS
 - Approve the hire of Ashley Holt as Supervisor for PRHS VSS
 - Approve the hire of Chris Coleman, Whitney Gravalin, Marie Heiberg, Tess Hubbard, Marni Neubauer, Madison Oswald, and Charla Seter as VES VSS Teachers
 - Approve the hire of Cody Shaffer as Boys Track Coach
 - Approve the hire of Logan Knorr as JH Boys Basketball Coach
 - Approve the Leave of Absence for Deb Courneya as Special Education Para at VES
 - Approve the Leave of Absence for Kelsey Lage as School Counselor at PRHS
- F. Approval the Renewal of the Jostens Yearbook Agreement for the 23-24 & 24-25 School Years

The motion was seconded by Brittany Dokken and carried with all present members voting in favor.

Brittany Dokken introduced the Resolution Establishing Combined Polling Places.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 548, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place: Pelican Rapids City Hall
315 N. Broadway
Pelican Rapids, MN 56572

This combined polling place serves all territory in Independent School District No. 548 located in Candor Township; Dora Township; Dunn Township; Elizabeth Township; the City of Erhard; Erhards Grove Township; Friberg Township; Lida Township; Maplewood Township; Norwegian Grove Township; Oscar Township; the City of Pelican Rapids; Pelican Township; Scambler Township; Star Lake Township; Trondhjem Township; Otter Tail County, Minnesota; Cormorant Township; Lake Eunice Township; Becker County, Minnesota; Parke Township; Tansem Township; Clay County, Minnesota.

Note: See Section 2.3.2 of the Election Manual regarding changing polling places in the case of an emergency or if the polling place is no longer available.

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7 o'clock a.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF OTTER TAIL)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 548 (Pelican Rapids Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to canvassing the results of a special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this _____ day of December 2022.

Clerk

The motion was seconded by Greg Larson and upon a vote being taken the following voted in favor: Greg Larson, Brittany Dokken, Anne Peterson, Jon Karger, Brenda Olson, and Molly Welch.

The following voted against: None

Whereupon said resolution was declared duly passed and adopted.

Brenda Olson made a motion to approve and accept the 2021-2022 Audit. The motion was seconded by Brittany Dokken and carried with all present members voting in favor.

Jon Karger made a motion to approve the Levy Limitation and Certification Report 2022 Payable 2023 for \$4,134,753.77. The motion was seconded by Molly Welch and carried with all present members voting in favor.

Anne Peterson made a motion to approve the World's Best Workforce Summary and Achievement & Integration Progress Report. The motion was seconded by Molly Welch and carried with all present members voting in favor.

Brenda Olson made a motion to approve the second reading of Policy 102. The motion was seconded by Brittany Dokken and carried with all present members voting in favor.

Brittany Dokken made a motion to approve the second reading of Policy 514. The motion was seconded by Anne Peterson and carried with all present members voting in favor.

Brittany Dokken made a motion to approve the second reading of Policy 606. The motion was seconded by Anne Peterson and carried with all present members voting in favor.

Brittany Dokken made a motion to adjourn. The motion was seconded by Greg Larson and carried with all present members voting in favor.

Board Chair

Board Clerk